



BIS-1 BEHAVIOUR MANAGEMENT POLICY 2023-24

Behaviour?

- Behaviour is the way a person behaves toward other people.

Behaviour policy scope:

- At BIS everyone is valued and respected.
- We are committed to providing a caring, safe and friendly environment in which effective teaching and learning can take place and all children can do their best.
- We recognise that high standards in behaviour can only be promoted when everyone has a clear understanding of what is acceptable and unacceptable behaviour.

Behaviour policy Aim:

- To promote desirable student conduct and behaviour, the school has adopted the Student Code of Conduct provided by the UAE Ministry of Education.
- The school nurtures a climate in which all students, irrespective of their academic abilities act positively to create an ethos where positive and considerate behaviour becomes the norm.

Behaviour Management Team:

- 1- Ms. Shabbana Khalid
- 2- Ms. Shmaila Abbasi
- 3- Ms. Shazia Rashid
- 4- Ms. Nutaila Mohammed
- 5- Mr. Methew
- 6- Ms. Anila
- 7- Ms. Rizwana Shaheen
- 8- Ms. Sonia Basit
- 9- Ms. Tintu
- 10- Mr. Ahmed

Expectations:

It is expected that:

- Students always show respect to each other and all elders in the school.
- Students take care of personal cleanliness and hygiene.
- Students should behave well in classes, assemblies and school programmes.
- Students behave well on buses, in the classroom, outside the school during excursions and field trips.
- Students should respect school property.
- Students should follow school rules and display polite and calm behaviour.
- Students submit the homework on time.
- Students should be punctual and report to school at 7:30.
- Students should apply themselves to the learning and application of real-life enhancing skills such as self – resilience, tolerance, conflict management, problem solving, decision making and effective intra/interpersonal communication.
- Students should also learn that offensive behaviour has its consequences, and that good behaviour shapes the desired community environment.
- Students should attend school regularly. Parents must report long leave to the class teachers.

- Students should wear proper school uniform along with school ID card.

School Golden Rules:

- Be gentle
- Be kind and helpful
- Try your best
- Look after property
- Listen to people
- Be Honest

Positive Reinforcement:

- Positive praise: identify a student who is doing well and praise them instead of targeting that behaviour.
- EXAMPLE A STUDENT IS NOT LISTENING YOU CAN SAY TO ANOTHER STUDENT: OHHHHH ___ I LOVE HOW YOU ARE SITTING DOWN, rather than pointing that child out.
- After giving a few positive comments, and once the class is underway you can address the behaviour.
- Redirection strategy:
- Instead of saying: SIT DOWNNNN! WHY IS NO ONE SITTING DOWN!!!
- The teacher says, "Class, and the students say "yes, yes"

Rewarding Good Behaviour:

Rewarding good behaviour addresses two important aims of the school: -

- To develop a Rights and Responsibilities Approach in our students to ensure that they develop into responsible world citizens.
- Build Team Spirit-Together Everyone Achieves More ensures that a larger scope of the student body is acknowledged for their good work.
- Star student certificate
- Backdrop for distance learners
- Positive note to the parent
- Badges
- Appreciation certificate
- Behaviour peg charts in the classrooms
- Class dojo
- Behaviour tracker
- Noise monitor

Reward student:

- Star of the week
- Verbal appraisal (stamps, stickers, badges)
- Class dojo
- Caught being good certificate
- Star of the month

Mechanism of Behaviour Mark Calculation

1. Behaviour will be considered as one of the basic subjects that reflect the learning outputs and the student's attainment in the moral terms and shall be dealt with in the same manner as other subjects in

terms of passing and failure.

2. One hundred marks shall be allocated to student's behaviour subject. This regulation shows the basis and mechanism of granting and deduction of behaviour marks, where it is divided into two basic components:

Positive behaviour:

- It is the behaviour expected from all students without committing any offences, for which 80% of the total behaviour marks are allocated.
- Each student shall be considered as automatically eligible to the positive behaviour marks (80marks), at the beginning of each semester.
- If any offence is committed by the student in accordance herewith; then the proper action, taken as per the degree of offence according to the table to be included hereunder.

Exemplary behaviour:

- It reflects the exemplary practices undertaken by the student, through his / her good behaviour and morals, and his / her initiatives in the school community.
- 20% of the total behaviour marks are allocated to exemplary behaviour.
- During the semester, the educational staff shall assess the topics, indicators, and criteria of the exemplary behaviour, and at the end of the semester; shall grant the student the marks he/she is eligible for as per such topics, indicators and criteria, which are classified within three main topics:
 - 1) Personal development
 - 2) Appreciating the religious values and respecting the identity, heritage, and culture of the UAE and the global cultures.
 - 3) Social responsibility as well as leadership and innovation skills.

The due mark of exemplary behaviour shall be granted as per the topics, indicators, and criteria mentioned below during each school semester.

An example on the calculation of the semester and final marks of the behaviour subject is shown hereunder:

Full mark of behaviour subject	Positive behaviour	Exemplary behaviour
100	80	20

Balance of behaviour subject marks over the school year	Expected balance for all students	Calculation of positive behaviour marks			Calculation of exemplary behaviour marks		Final marks
		Deduction mark	Compensation mark	Due mark	Expected balance for all students	Due mark	
First semester	80	0	0	80	20	+20	100
Second semester	80	-12	+12	80	20	+16	96
Third semester	80	-8	0	72	20	+17	89
End of the year mark			77		18		95

3. 60% shall be the minimum expected mark of behaviour. The student shall be granted opportunities to make up for the marks deducted during the school year from his / her semester behaviour mark balance, through the improvement of the exemplary behaviour marks or by not repeating the offense and his / her adherence to the positive behaviour.
4. Such compensation for the marks deducted from the positive behaviour may be in part or in full, according to the resolution of the Behaviour Management Committee and within the period to be determined by the committee, provided that the mark shall be added before the final approval of the behaviour marks. The indications clearly referring to the improvement of the student's behaviour shall be monitored and shall be kept in his / her file.
5. The educational and administrative staff shall document and record the marks of, and the reports on the behaviour of each student, as well as the negative or positive developments that may have occurred, in a hardcopy and softcopy file for each student at the school.
6. If the student fails to achieve the behaviour pass mark; then his / her certificate shall be withheld and referred to the Behaviour Management Committee to study each case separately and to decide the necessary procedures, place, and period of behaviour modification that shall be implemented during the summer holiday, the assessment date of the student, and the date of submission of the report to the committee, to make its decision.
7. The completion of the Behaviour Management Committee's decisions, implementation, and passing the assessment successfully shall entail handing the certificate over to the student and transferring him / her to the next grade under a decision by the committee itself.

Behaviour management strategies:

Positive strategies used to encourage good behaviour:

- Social attention/social reinforces (e.g., a conversation, special time with the teacher, share success by sending to colleagues for praise/ sharing of success with peers/ sharing of success with parents)
- Class monitors to take the responsibilities of their own learning.
- Group leaders
- Rewards system
- Sensory box for SOD
- Visual behavioural schedules for SOD
- Presentation of the books
- Praise (verbal approval/acknowledgement such as: that was a wonderful paragraph you wrote there MARIAM because...)
- Written positive praises in the notebook
- Non-verbal communication (e.g., smiling, nodding your head, clapping, a pat on the back, thumbs up).
- Activity reinforces – involves allowing students to take part in their preferred activities (Golden Time) if they behave appropriately. This is especially effective if they are allowed to choose a classmate with whom they can, for example, play a game or spend time on the computer with. This provides social reinforcement from their partner, too.

Offences

Behaviour offences are classified into four levels according to their degree, severity, and impact on the students, and on the educational environment and community in general. The procedures of such levels shall be carried out in accordance with the provisions, if each of them shall be documented in accordance with the approved regulations and forms and shall be dealt with in accordance with the educational values and systems.

First degree offences (simple offences)
4 marks shall be deducted for each offence

Offence No.	Description
1.1	Being repeatedly late to the morning assembly or failing to participate therein without an acceptable excuse.
1.2	Failing to attend the classes on time repeatedly without an acceptable excuse.
1.3	Non-compliance with the school uniform or the school sports uniform without an acceptable excuse.
1.4	Overgrown hair for boys or bizarre haircuts for boys and girls.
1.5	Not bringing the books and school kits without an acceptable excuse.
1.6	Non-compliance with the positive behaviour rules inside and outside the classroom such as: keeping calm and disciplined during the class time and making inappropriate sounds inside or outside the classroom.
1.7	Sleeping during the class time or formal school activities with no justification (after making sure of the student's health status).
1.8	Eating during the class times or during the morning assembly without a justification or permission (after making sure of the student's health status).
1.9	Non-compliance with presenting homework and assignments given to him / her in a timely manner.
1.10	Misuse of the electronic devices such as the tablets etc., during the class, including playing games and using headphones inside the classroom.
1.11	All of what is similar to these offences as per the discretion of the Behaviour Management Committee

Second degree offences (medium severity offences) 8 marks shall be deducted for each offense

Offence No.	Description
2.1	Not attending the school without an acceptable excuse at any time, including before and after the holidays, end of weeks and before exams.
2.2	Getting in or out of the classroom during the class time without permission.
2.3	Not attending the school activities and events without an acceptable excuse.
2.4	Inciting quarrel, threatening or intimidating peers in the school.
2.5	Acting in a manner contradicting with the public morals or the public order at the school and with the values and traditions of the society, such as imitating the opposite sex in terms of clothes, appearance, haircuts and use of makeup.
2.6	Writing on the school furniture or school bus seats. Tampering with the alarm bell or the lift.
2.7	Bringing mobile phones or misuse any means of communication.
2.8	Verbally abusing or insulting students, staff, or visitors of the school.
2.9	Smoking or possessing the relevant kits inside the school campus.
2.10	Refusing to respond to the instruction of inspection or to hand over the banned materials.
2.11	All of what is similar to these offences as per the discretion of the Behaviour Management Committee

Third degree offences (grievous offences) 12 marks shall be deducted for each offense

Offence No.	Description
3.1	Various types and forms of bullying.
3.2	Copying or reproducing the assignments, reports, research or projects and taking credit for them.
3.3	Getting out of the school without permission or absconding during the school day.
3.4	Attempting to defame peers and the school staff via the social media or abusing them.
3.5	Impersonating others' personality in the school, during transactions, or forging the school documents.
3.6	Destroying or seizing the school furniture, tools, and vandalism

3.7	Tampering with or destroying the school buses. Causing harm to the driver, supervisor, or the other road users.
3.8	Assaulting others in the school, without causing any injuries to the victim (corporal abuse).
3.9	Driving a private car recklessly inside or around the school campus, and not following the security and safety instructions.
3.10	Capturing, possessing, publishing or disseminating photos of the school staff and / or students without their permission.
3.11	All of what is similar to these offenses, as per the discretion of the Behaviour Management Committee.

Responsible adult: Ms. Shmaila Abbassi

Approved by:

Shabbana Khalid

S. Khalid

PRINCIPAL



